

MOVING INTO 2017

The 2017 Basic Witness Support remittance form is attached. Please remember that **Basic Witness Support payments are due quarterly on January 15, April 15, July 15, and October 15.** Timely payments make it possible for the Presbytery to meet its financial commitments.

The 2017 Shared Witness Giving Pledge Form is attached. Please send completed form in by February 15, 2017 as this greatly assists in budget and planning.

- **Please include a completed Basic and Shared Witness Support Remittance Form with EVERY REMITTANCE and send to 1915 Fifth Avenue, Troy, NY 12180. If you do not use this form, we may not be able to correctly post your payment in a timely manner.** Additional copies of the form are [available on the Presbytery website](#). Please contact me if you need assistance.
- If your church participates in the Peace & Global Witness Offering, remember that 25% of the offering is to be retained by your church for use in local Peacemaking efforts. **Please remember to keep the local church portion and remit only the GA and Presbytery portion.**
- Payments for the Board of Pensions and Presbyterian Women should be sent directly to them and not to the Presbytery. Payments for non-Presbyterian missions that are not included in the Presbytery's mission budget should be sent directly to the mission.
- Websites that may be of interest:
 - <http://www.albanypresbytery.org> – Click on Resources and scroll down to Church Treasurers
 - www.pensions.org – the Board of Pensions
 - www.stayexempt.org – Tax basics created by the IRS specifically for 501(c)(3) organizations
- If you have any questions about any of this information, please email [Carlie D'Annunzio, CDAnnunzio@albanypresbytery.org](mailto:CDAnnunzio@albanypresbytery.org) Financial Manager or call @ (518) 273-4991.